

THE MILLENNIUM EDUCATION FIRST DAY PACK



BAG ORGANIZATION AND GUIDELINES

THE MILLENNIUM PRIMARY YEARS (TMPY)
THE MILLENNIUM MIDDLE YEARS (TMMY)
THE MILLENNIUM UPPER MIDDLE YEARS (TMUMY)



Department of International
Qualifications, Curriculum
and Assessments

ACADEMIC YEAR 2025-26



MILLENNIUM
EDUCATION

10 REASONS TO BE A MILLENNIAL

1



Become a life-long learner

Learn 'how to learn' using communication, research, self-management, collaboration and critical thinking skills.

2



Learn by doing and experiencing

Through the Millennium Education you learn to service the community and connect what you learn in the classroom to "real life".

3



The TME encourages critical thinking

It teaches you to analyse and evaluate issues, generate novel ideas and consider new perspectives.

5



Learn for understanding

Not just to memorise facts or topics and prepare for exams.

4



Explore global challenges

The TME helps you increase your understanding of the world by exploring globally significant ideas and issues.

6



Train yourself to:

- organise and plan your work
- meet deadlines
- concentrate
- bounce back
- persist
- think positively.

7



Subjects are not taught in isolation

You are encouraged to make connections between subjects.

8



TME empowers you to develop your talents

Feel empowered to prove what you know and earn the Millennium Education Legacy.

10



TME encourages international-mindedness

The TME helps you critically appreciate your own culture and personal history, as well as the values and traditions of others.

9



TME prepares you for future education

Prepare yourself for the Millennial experience and get connected to the world of opportunities, diversity, access & scholarships

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INTERNATIONAL GENERAL CERTIFICATE OF SECONDARY EDUCATION

Cambridge
IGCSE

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Dear Millennials,

Welcome to the Academic Year 2025-26!

I am very excited to welcome you to the new academic session at TME, The Millennium Education. As the academic year commences, we look forward to embarking on a journey of growth, learning, and discovery together.

Our cherished learners, we are committed to providing you with an environment that nurtures your talents, fosters creativity, and encourages critical thinking. Throughout this academic year, you will encounter new challenges, make new friends, and expand your horizons. Be fearless in your pursuit of knowledge and embrace each opportunity to learn, for every experience is an opportunity to grow and develop into well-rounded individuals.

To the parents and guardians, we recognize the immense trust you place in us as partners in your child's education. We assure you that our dedicated faculty and staff are committed to providing a safe and supportive atmosphere for your children to thrive. We believe in a holistic approach to education, one that encompasses not only academic excellence but also development of positive attributes and emotional well-being. Together, we shall strive to instill in our students the values of integrity, empathy, resilience, and respect for diversity, preparing them to become responsible global citizens.

As we navigate this new academic session, let us remember that learning extends beyond the confines of the classroom. Let us be open to new ideas, embrace diversity, and remain curious about the world around us. Together, as a united educational community, we can create an environment that encourages intellectual growth, fosters creativity, and promotes a sense of belonging.

We invite you all to be active participants in this enriching journey of education. Let us collaborate, communicate, and support one another, for it is only through collective efforts that we can truly make a difference in the lives of our students.

Once again, welcome to the new academic session! Let us embark on this adventure with enthusiasm and a shared commitment to excellence.

Warm Regards,



Director Teaching & Learning
The Millennium Education, Pakistan.

Dear Parents,

"A major goal of schools should be to turn us on to learning.... and to assist us to be open to new experiences in learning" (John Hattie)

At **The Millennium Education**, we live by this insight. Our goal is simple yet profound: to make learning joyful, meaningful, and deeply connected to each child's unique background. We achieve this through quality teaching, rich learning environments, and resources that ignite curiosity and love for learning.

What makes our educational experience truly amazing is the way we bring together world-class curricula, passionate and skilled educators, and a learner-centred approach that values every child's unique talents. The experience at TME is a fine blend of **curricular and co-curricular opportunities**, supported by **digital learning platforms, international and local examinations**, and a **balanced approach to assessment practices** that focus on both progress and achievement.

We are proud to offer an **inclusive and international standard of education**, aligned with the United Nations Sustainable Development Goals, national aspirations, which is delivered with cultural and contextual sensitivity. Our classrooms are vibrant, collaborative spaces where ideas are explored, voices are heard, and learners are encouraged to take ownership of their learning. We integrate technology, cross-curricular connections, and innovative teaching practices to ensure that education is engaging, relevant, and future-ready.

Most importantly, we nurture character, empathy, and resilience — qualities that define not only great learners, but great human beings.

Thank you for trusting us with your child's educational journey. Together, we will continue to create an environment where every learner can thrive and shine.

Warm Regards,

Sittara Farid

Head of Teaching & Learning (DIQCA)
The Millennium Education, Pakistan.

BAG ORGANISATION

GRADE 1

2025-26

READERS

BOOKS TO REMAIN IN BAG ON DAILY BASIS:

1. Cambridge Reading Adventures (book being currently read to be sent to school for reading and rest of the readers to be kept at home.)
2. Urdu Textbook
3. Maths Workbook 1A/1B (as per assigned work)
4. General Knowledge (as per assigned work)
5. NCC Digi Explorers Book 2
6. STEM-R Learner Book 1 (as per assigned work)

BOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. English Learner's Book 1
2. English Workbook (to be sent home over the weekend)
3. Nelson Handwriting Workbook 1A
4. General Knowledge Textbook
5. Islamiyat for Primary Class 1
6. Maths Textbook 1
7. Urdu Story Books

NOTEBOOKS TO REMAIN IN BAG (as per assigned R.A):

1. English Notebook
2. Urdu (Broad Line Notebook)
3. Rough Notebook
4. School Diary
5. Mathematics Square Notebook (on alternate days)

THINGS AND NOTEBOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. English Notebook (creative writing)

Kindly ensure that notebooks are well maintained and returned to the class teacher as per his/her instructions which will be clearly stated in the child's R.A. diary.

In case of any queries or concerns, kindly correspond with the class teacher. To remain actively involved in your child's development and academic progress, you are requested to read his/her R.A. diary on daily basis and sign accordingly. At TME, we believe in "triangle of learning relationship" to educate with full participation of parents, school, and learners. At this stage, encourage them to buy books along with toys as it is only through books that we can develop the intellectual capacity of our children. Reading habit is to be cultivated in primary years.

Cambridge Reading Adventures have been introduced in Class I to further enhance the reading skills of young children and introduce to new vocabulary to them. Children develop their comprehension skills, extend their imagination, and enhance their vocabulary which ultimately leads to language proficiency and independent reading.

These books will be read in school as well as at home to stimulate young minds. English Teacher will maintain individual reading inventory of each learner.

Parents are requested to keep the readers safe at home and only send the reader which is being read in the class.

BAG ORGANISATION

GRADE 2

2025-26

READERS

BOOKS TO REMAIN IN BAG ON DAILY BASIS:

1. Cambridge Reading Adventures (book being currently read to be sent to school for reading and rest of the readers to be kept at home)
2. Urdu Textbook
3. Islamiyat for Primary Class 2
4. Maths Workbook 2A & 2B (as per assigned work)
5. Science/General Knowledge Textbook (as per assigned work)
6. Science Textbook (as per assigned work)
7. NCC Digi Navigators Book 1
8. STEM-R Learner Book 2 (as per assigned work)

BOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. English Learner's Book 2
2. English Workbook-2 (to be sent home over the weekend)
3. Nelson Handwriting Workbook 1A
4. General Knowledge Textbook
5. Maths Textbook 2
6. My Little Atlas (if applicable)
7. Urdu Story Books

NOTEBOOKS TO REMAIN IN BAG (as per assigned R.A.):

1. English Notebook
2. Urdu Notebook
3. General Knowledge (4 Lines Interleaf Notebook)
4. Mathematics Squares Notebook (on Alternate Days)
5. Rough Notebook
6. School Diary

THINGS AND NOTEBOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. Creative Writing (4 Lines Interleaf Notebook)
2. Islamiyat (4 Lines Notebook)

Kindly ensure that notebooks are well maintained and returned to the class teacher as per his/her instructions which will be clearly stated in the child's R.A. diary.

In case of any queries or concerns, kindly correspond with the class teacher. To remain actively involved in your child's development and academic progress, you are requested to read his/her R.A. diary on daily basis and sign accordingly. At TME, we believe in "triangle of learning relationships" to educate with full participation of parents, school, and learners. At this stage, encourage them to buy books along with toys as it is only through books that we can develop the intellectual capacity of our children. Reading habit is to be cultivated in primary years.

Cambridge Reading Adventures have been introduced in Class II to further enhance the reading skills of young children and introduce to new vocabulary to them. Children develop their comprehension skills, extend their imagination, and enhance their vocabulary which ultimately leads to language proficiency and independent reading.

These books will be read in school as well as at home to stimulate young minds. English Teacher will maintain individual reading inventory of each learner.

Parents are requested to keep the readers safe at home and only send the reader which is being read in the class.

BAG ORGANISATION

GRADE 3

2025-26

READERS

BOOKS TO REMAIN IN BAG ON DAILY BASIS:

1. Cambridge Reading Adventures (book being currently read to be sent to school for reading and rest of the readers to be kept at home.)
2. Maths Workbook 3A & 3B (as per assigned work)
3. Science/General Knowledge Textbook (as per assigned work)
4. Urdu Textbook
5. Islamiyat for Primary Class 3
6. NCC Digi Navigator 2
7. STEM-R Learner Book 3 (as per assigned work)

BOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. English Learner's Book 3
2. English Workbook 3 (to be sent home over the weekend)
3. Maths Textbook 3
4. Science/General Knowledge Textbook (as per assigned work)
5. Urdu Story Book

NOTEBOOKS TO REMAIN IN BAG (as per assigned R.A):

1. English Notebook
2. Urdu Notebook (Broad Line)
3. General Knowledge (4 Lines Interleaf Notebook)
4. Mathematics Squares Notebook (on Alternate Days)
5. Rough Notebook
6. School Diary

THINGS AND NOTEBOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. Creative Writing (4 Lines Interleaf Notebook)
2. Islamiyat (4 Lines Notebook)

Kindly ensure that notebooks are well maintained and returned to the class teacher as per his/her instructions which will be clearly stated in the child's R.A. diary.

In case of any queries or concerns, kindly correspond with the class teacher. To remain actively involved in your child's development and academic progress, you are requested to read his/her R.A. diary on daily basis and sign accordingly. At TME, we believe in "triangle of learning relationships" to educate with full participation of parents, school, and learners. At this stage, encourage them to buy books along with toys as it is only through books that we can develop the intellectual capacity of our children. Reading habit is to be cultivated in primary years.

Cambridge Reading Adventures have been introduced in Class III to further enhance the reading skills of young children and introduce to new vocabulary to them. Children develop their comprehension skills, extend their imagination, and enhance their vocabulary which ultimately leads to language proficiency and independent reading.

These books will be read in school as well as at home to stimulate young minds. English Teacher will maintain individual reading inventory of each learner.

Parents are requested to keep the readers safe at home and only send the reader which is being read in the class.

BAG ORGANISATION

GRADE 4

2025-26

READERS

Cambridge Reading Adventures have been introduced in Class IV to further enhance the reading skills of young children and to introduce new vocabulary to them. Children develop their comprehension skills, extend their imagination, and enhance their vocabulary which ultimately leads to language proficiency and independent reading. These books will be read in school as well as at home to stimulate young minds. English Teacher will maintain individual reading inventory of each learner.

Parents are requested to keep the readers safe at home and only send the reader which is being read in the class.

BOOKS TO REMAIN IN BAG ON DAILY BASIS:

1. Cambridge Reading Adventures (book being currently read to be sent to school for reading and rest of the readers to be kept at home.)
2. Maths Workbook 4A/4B (as per assigned work)
3. Science Textbook
4. Science Workbook/Work Sheet (as per assigned work)
5. Social Studies Textbook (as per timetable)
6. Urdu Textbook
7. Islamiyat for Primary Classes 4
8. NCC Digi Navigator 3
9. STEM-R Learner Book 4 (as per assigned work)

BOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. English Learner's Book 4
2. English Workbook 4 (to be sent home over the weekend)
3. Maths Textbook 4
4. Urdu Story Book

NOTEBOOKS TO REMAIN IN BAG (as per assigned R.A):

1. English Notebook
2. Urdu Notebook (Broad Line)
3. Science 4 Lines Interleaf Notebook
4. Mathematics Squares Notebook (on Alternate Days)
5. Rough Notebook
6. School Diary

THINGS AND NOTEBOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. Creative Writing (4 Lines Interleaf Notebook)
2. Social Studies (4 Lines Notebook)
3. Islamiyat (4 Lines Notebook)

Kindly ensure that notebooks are well maintained and returned to the class teacher as per his/her instructions which will be clearly stated in the child's R.A. diary.

In case of any queries or concerns, kindly correspond with the class teacher. To remain actively involved in your child's development and academic progress, you are requested to read his/her R.A. diary on daily basis and sign accordingly. At TME, we believe in "triangle of learning relationships" to educate with full participation of parents, school, and learners. At this stage, encourage them to buy books along with toys as it is only through books that we can develop the intellectual capacity of our children. Reading habit is to be cultivated in primary years.

BAG ORGANISATION

GRADE 5

2025-26

READERS

BOOKS TO REMAIN IN BAG ON DAILY BASIS:

1. Cambridge Reading Adventures (book being currently read to be sent to school for reading and rest of the readers to be kept at home.)
2. Maths Workbook 5A & 5B (as per assigned work)
3. Science Textbook
4. Science Workbook/Work Sheet (as per assigned work)
5. Social Studies Textbook (As per Timetable)
6. Urdu Textbook
7. Islamiyat for Primary Classes 5
8. NCC Digi Navigator 4
9. STEM-R Learner Book 5 (as per assigned work)

BOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. English Learner's Book 5
2. English Workbook 5(to be sent home over the weekend)
3. Urdu Story Book
4. Math Textbook 5

NOTEBOOKS TO REMAIN IN BAG (as per assigned R.A):

1. English Notebook
2. Urdu Notebook (Broad Line)
3. Science (Single Line Interleaf Notebook)
4. Mathematics Single Lined Notebook (on Alternate Days)
5. Rough Notebook
6. School Diary

THINGS AND NOTEBOOKS TO REMAIN IN THE CLASS CUPBOARD:

1. Creative Writing (Single Line Interleaf Notebook)
2. Social Studies (Single Line Notebook)
3. Islamiyat (Single Line Notebook)
4. Geometry (Single Line Interleaf Notebook)

Kindly ensure that notebooks are well maintained and returned to the class teacher as per his/her instructions which will be clearly stated in the child's R.A. diary.

In case of any queries or concerns, kindly correspond with the class teacher. To remain actively involved in your child's development and academic progress, you are requested to read his/her R.A. diary on daily basis and sign accordingly. At TME, we believe in "triangle of learning relationships" to educate with full participation of parents, school, and learners. At this stage, encourage them to buy books along with toys as it is only through books that we can develop the intellectual capacity of our children. Reading habit is to be cultivated in primary years.

Cambridge Reading Adventures have been introduced in Class V to further enhance the reading skills of young children and to introduce new vocabulary to them. Children develop their comprehension skills, extend their imagination, and enhance their vocabulary which ultimately leads to language proficiency and independent reading.

These books will be read in school as well as at home to stimulate young minds. English Teacher will maintain individual reading inventory of each learner.

Parents are requested to keep the readers safe at home and only send the reader which is being read in the class.

THE MILLENNIUM MIDDLE YEARS

GRADES VI-VIII

GENERAL INSTRUCTIONS

- R.A diary is compulsory.
- Timetable must be written in the R.A. diary.
- Middle School learners must be clear about the textbooks and notebooks that need to be kept in their bags, according to the timetable and instructions given by the teacher. Timetable sequence is to be followed generally.
- Bags become very heavy when learners are not clear which textbook will be needed and tend to bring all the books.
- Learners must bring their relevant stationery according to the demand of the lesson.



SCHOOL RULES GUIDELINES FOR PARENTS/GUARDIANS GRADES I-VIII

1. All learners must be punctual.
2. Latecomers will be fined.
3. Application of absence (except in case of sickness) must be given in advance.
4. No learner will leave school premises during school hours, without the permission of the School Head.
5. Each learner must wear the prescribed uniform daily. Uniform must be neat and clean.
6. Personal cleanliness is essential. Learners should maintain a neat & tidy appearance.
 - a. Nails should be trimmed short and kept clean.
 - b. Nail polish is not allowed.
 - c. Teeth must be brushed properly.
 - d. Hair must be clean and combed.
 - e. Boys should have their hair cut short.
 - f. Girls with hair longer than shoulder length should keep them tied up.
 - g. Only black headgear / trimmings are allowed to be worn.
7. Wearing ornaments such as rings / bracelets / lockets etc. are not allowed. Girls may wear simple earrings.
8. No expensive jewellery / pencil cases / stationery items / lunch boxes are allowed to be brought to school. The school will not be responsible for the loss of these articles.
9. A large sum of money should not be brought to school. The school will not be responsible for any loss of clothes, books, money, or any other items.
10. Learners responsible for any damage to school property, furniture, walls, windows etc. shall compensate for it.
11. There will be no exchange of videos/video games / audio cassettes / books or any gift items.
12. **MOBILE PHONES ARE STRICTLY PROHIBITED**

No learner is allowed to bring cell phone / CDs / magazines to school. In case of violation of school rules, cell phone will be taken into custody by the School Head and a penalty will be imposed, on the learners.
13. All notebooks, used by the learners, must be with school monogram and are to be kept neat and labeled properly.
14. All children must compulsorily take part in co-curricular activities organised by the school. as they are especially designed for the overall educational needs and personality development of each child.
15. All learners must pack their bags completely the evening before to avoid leaving something important at home. No parcels / lunch boxes / books etc. will be entertained by the school office, during school hours.
16. Learners having behavioural problems are given special counseling sessions as physical punishment is strictly forbidden.
17. **School administration reserves the right to expel a learner on grounds of academic weakness, misconduct, ill-discipline and misbehaviour without any show cause notice / warning (Ref. Para 4 Admission Form)**
18. No learner is allowed to disturb the academic environment of school, which is a pre-requisite for pursuing academic excellence.
19. There is a Duty Teacher in every campus and he/she remains in attendance till 02:30 p.m.





CREATIVE WRITING GUIDELINES

GUIDELINES FOR PARENTS / GUARDIANS

GRADES I-II

Dear Parent/Guardian,

At "The Millennium Education" we encourage our young children to think independently by stimulating their imagination through pictures, stories, videos, show and tell time, and talking sessions. All these teaching and learning approaches pique curiosity among young children, and they start posing questions. These activities enhance their vocabulary and thinking skills. Thus, commencing from Early Years, we encourage our children to write independently on topics relevant to their age group and of interest under the guidance of their English teachers.

Initially, we do not check their writings for spelling errors, punctuation, or grammatical errors etc. as at this stage, our aim is to uncover their creative thoughts, their expression and to gradually develop their creative writing skills by introducing a variety of writing approaches, using new vocabulary in the form of word banks, worksheets, picture stories, clues, fill in the blanks and picture sheets. We give a lot of practice to our learners and train them into brilliant creative writers and thinkers. Grammar, sentence structure, vocabulary and spellings are developed, side by side, following a stepped approach. We must remember that the edifice of future learning is based on a strong foundation laid in early and primary years in schools.

We look forward to your cooperation and support in the attainment of our goals. Kindly encourage your child to establish a personal room library and encourage him/her to make books his/her best friend.

"Books are the quietest and most constant of friends; they are the most accessible and wisest of counselors, and the most patient of teachers."

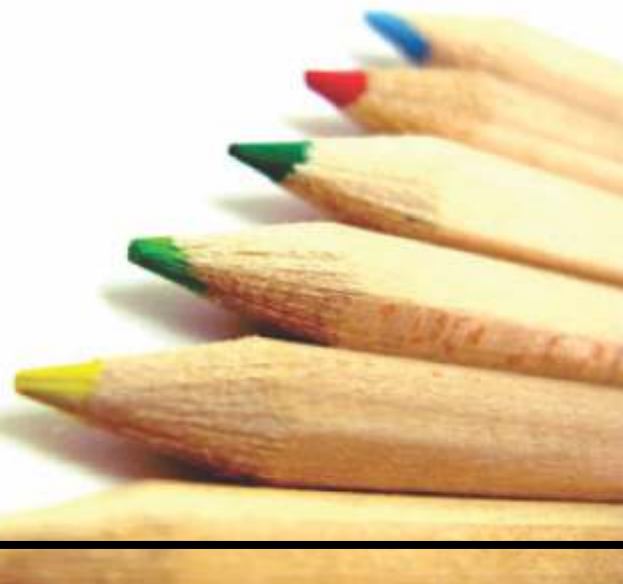
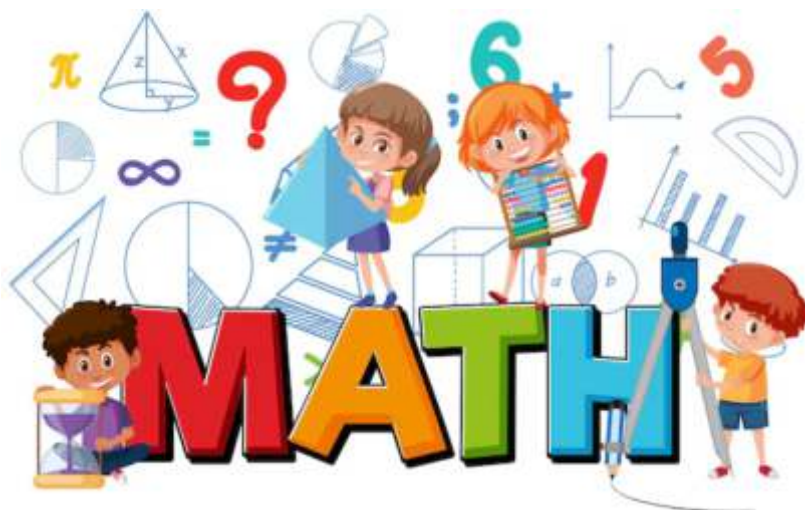
Charles William Eliot

MATHEMATICS GUIDELINES

GUIDELINES FOR PARENTS / GUARDIANS / LEARNERS

GRADES I-V

- Mathematical concepts are taught thoroughly in the class. Ample practice is done in the books, workbooks, worksheets, and notebooks through 'Activity cards'.
- All learners are encouraged to ask for clarification, in case of any problem, in understanding a concept.
- Individual help is given to learners as per their requirement.
- Mathematics is an abstract subject and needs rigorous practice on daily basis.
- All learners have to revise the concept taught and practise in class by doing the reinforcement at home, neatly in their Mathematics workbook/notebook.
- A learner has to submit his/her Mathematics workbook/notebook daily for checking in the first period to the "Subject In- charge".
- In case a learner faces any problem while doing his / her Mathematics R.A, kindly do not do his / her assignment, instead guide him/her to think and solve the problem independently as the very essence of giving the R.A would diminish. Still if the learner cannot solve the problem, he / she must leave it blank on neat workbook/notebook and try on rough notebook and the respective teacher shall guide him/her in the class, the following day.
- Home tuitions are strictly forbidden.
- To achieve 100% marks in Mathematics a learner has to be regular in attendance and needs to be attentive, enthusiastic and motivated.
- Only rigorous practice can yield "A" Grade in Mathematics. Parents' cooperation will be highly appreciated.
- Mathematics teacher shall always be available for any support / help in her respective subject.
- Maths Supplementary Classes are held after school hours as and when the need arises.



GUIDELINES FOR PARENTS/GUARDIANS/LEARNERS GRADES I-VIII

NEW ACADEMIC YEAR:

Our new academic session will commence from Monday 18th August 2025.

REGULAR SCHOOL TIMINGS:

Primary Tier:

Grade-1 - Grade-5: 8:00 a.m - 02:00 p.m.

Grade-6 - Grade-8: 8:00 a.m. - 02:30 p.m.

Note:

School will observe the same pack up timings for all levels on Friday i.e. 12 noon/12:30 p.m.

OPEN DAY:

Last Saturday of every month is a working school day and different co-curricular and extracurricular activities are planned for the learners to develop their creative, aesthetic and physical abilities. At "TME" we are committed to develop wholesome personalities by providing a forum where learners can display their latent talents. It is obligatory for all learners to attend the Open Days.

DRESS CODE:

Learners can come dressed in casual clothes/ theme dress etc. as per instructions of their respective class teachers.

TIMINGS: Regular school timings will be observed.

DROPPING OFF YOUR CHILDREN:

Kindly ensure that your child is dropped inside the school and handed over to the duty teacher present at the entrance.

COLLECTION OF CHILDREN:

At home time all children should be collected from inside the school premises. Learners are not allowed to go home with friends after closing hours. Only deputed transport / driver / guardian / parent can collect them from inside the school premises. **NO CHILD IS ALLOWED TO LEAVE THE SCHOOL DURING THE SCHOOL HOURS UNLESS PERMITTED BY THE SCHOOL HEAD/HEADMISTRESS/ PRINCIPAL** on issuing a written permission slip.

HOLIDAYS:

In addition to the weekly holidays on Saturday and Sunday the school will remain closed on all gazetted holidays. All holiday notices will be issued, in writing, by the school office. We do not communicate verbally, thus you are requested to contact the school office immediately in case you do not receive any written notice regarding holidays.

LEAVE FROM SCHOOL:

Regular attendance is the key to success as irregular attendance adversely affects the academic progress of a learner. Kindly ensure your child's regular attendance at school to strengthen our goal of bringing out the best in

your child. In case of sickness/ injury/ emergency, a written application must be submitted to the principal, failing which strict action will be taken against a learner who is absent from school without any written intimation.

TEACHING METHODOLOGY:

At TME, we primarily use learner centered teaching methodology in which learners are active partners in the learning process, facilitated by their respective teachers. Each learner is encouraged to think and learn logically through exposure to a variety of teaching techniques, which develop skills and ability in a learner to be able to comprehend knowledge and apply it in relevant situations.

While no child is like another, we believe that for each, the level of achievement can be raised, aspirations stirred, potential talents discovered and developed so that he/she can find his own worth and self esteem. We believe that children must be provided with ample opportunities to interact socially, discuss problems find remedial measures, explore the unknown, reach out for information, and present it with reasoning.



OUR AIM is to develop a balanced personality by bringing out the best in a child intellectually, physically, morally, and culturally. It is vital that the mind and intellect, which pilot the dynamics of personality, are developed on the right lines. To be able to compete in today's world, we introduce competitions and hard work at the grass root level. Learners are motivated to aspire for excellence in all spheres of life.

At "TME", we encourage our children to learn independently and for that the focus is on making the learners comprehend the taught concepts. We discourage rote learning of concepts and ideas. Our committed and dedicated subject specialists are sensitive to the individual needs of the learners. Thus, repetition and reinforcement are integrated in our teaching methodology.

We lay emphasis on the four skills of language i.e. Listening, Speaking, Writing and Reading by introducing a variety of materials to learners other than their course book.

CREATIVE WRITING:

is introduced in grade I and is gradually developed through a well designed programme. Reading and communication skills form the central part of our language curriculum.



ASSESSMENT SYSTEM:

At "TME" we observe a continuous assessment system in the form of spot assessments, surprise tests, class tests, presentations, research work, projects, monthly, sessional and term exams. An Examination and Assessment Committee - EAC has been constituted for quality assurance, in the assessment system.

The class teacher maintains individual record of every learner. Monthly sessional/tests are held on scheduled dates (duly informed through the R.A diaries). Each learner's monthly folder is sent home for parent's perusal. In case a child's academic graph is not satisfactory, a parent - teacher meeting notice is issued along with the result so as to determine the cause of weakness and to immediately identify the problem and work together for the growth of the learner. We consider parents as our most valuable partners as together we are committed to develop the maximum potential of our child. You are most welcome to initiate a meeting with the principal, to discuss your child's academic progress/behaviour, etc. by taking prior appointment through the school coordinator to see the Head on Thursdays, between 2:00 to 2:30 p.m.



CLASSES I TO III (Primary Years):

- In the Primary School i.e. Classes I to IV, learners are assessed on the basis of their daily class performance, written assignments, class participation, presentations and class evaluation tests. In class III alongside class assignments, monthly assessments are taken at the end of each month. All assessments and tests are marked and entered in the child's personal record graph which is maintained by the respective class teacher and sent home at the end of every month along with the evaluation papers, in a school folder, for parents' perusal and signatures.
- In a continuous assessment system, a learner must maintain regular attendance to ensure consistent academic growth. Irregular attendance adversely affects the academic performance of a child.
- Teaching is done in school by using a variety active learning strategies.
- Personalised attention and sensitivity towards individual differences is the hallmark of TME environment.
- Only reinforcement of class work/practice sums/vocabulary hunt exercises/enhancement of word power, sentence making/labelling colouring of drawings/handwriting practice is given for home assignment as a learner must revise his/her learning on daily basis to ensure sound academic progress.
- Our aim is to make the young child independent and responsible from the very beginning of his school years.
- Our children are self-motivated and do their work independently and are guided, encouraged and motivated by their teachers along with the support of parents who ensure that their child is revising his class concepts at home. In case a child has any problem in comprehending a concept, it is revised again by using different approaches. Thus, a child is nurtured by highly skilled hands and his potential is developed to the fullest. The child feels thrill of success by discovering his own potential.
- Encouragement, motivation, personalised attention; love and affirmation are the key characteristics of our teachers.
- Physical punishment or public humiliation is strictly forbidden in The Millennium Education, Pakistan.
- Children are fragile flowers and we need to treat them with love and care.
- In case a child's graph is not showing satisfactory progress in his monthly assessments, the School Head is to arrange a meeting with the parent to determine the cause as our system is based on the "Triangle of learning relationship" where Teacher's, School and Parents work collaboratively to enhance the potential of a child.
- In Primary Years, our main focus is on four main subjects i.e. English, Science, Urdu and Mathematics. Language skills are developed on scientific line-grading and guidance so as to attain proficiency in all four skills i.e. listening, speaking, reading and writing. A sound foundation of Mathematics is laid in Primary Years. Islamiyat is taught along with practical examples. Science and Social Studies are taught through by experimentation, practical experiences and role-play.

EMPHASIS ON DEVELOPING READING SKILLS & STORY TELLING:

Each learner is encouraged to develop reading habit at an early age and is issued books from the school library on regular basis. Please encourage your child to develop his/her own personal library in his bedroom. This would be the most precious treasure for his life. Join our efforts to enhance "reading skills and story writing" in our learners.

PROMOTION CRITERIA (Grades I-IV):

Learners are promoted on the basis of their academic record that is maintained throughout the year, age and ability level. Learners are assessed on the basis of their class work, class assignments, assessments and an aggregate is maintained in their personal inventory. The term result is based on the overall aggregate of the learner for the entire term. No formal examinations are held in these classes as emphasis is on developing their basic skills in language, mathematics and science.

GRADES V:

In class V alongside class tests, and monthly assessments, two terminal exams are held at the end of each term.

PROMOTION CRITERIA(Grade V):

A learner is promoted on the basis of his/her complete academic record i.e. class assessments, monthly sessionals, term exams and annual examination. Any learner failing to achieve the pass percentage i.e. 60% is recommended to repeat the class to strengthen his/her academic base.

VALUES EDUCATION:

Islamic values are inculcated in young minds by narrating stories of the Holy Prophet (ﷺ) and caliphs; Six Kalmas and Namaz are an integral part of our curriculum. All learners are nurtured on the principles of Islam and the ideology of Pakistan so as to produce future proud citizens imbued with the spirit of Islam and patriotism to serve their motherland and humanity. "Sharing is the essence of human relationship", is the slogan of "TME" as it is the most important value in life. All other values, which contribute towards a culture of peace, non-violence and tolerance emerge from this value. We believe, it is in the early years, that the foundation of peace, tolerance, solidarity and selflessness can be laid down for later progression. School education, thus becomes the stepping-stone for greater things in life, starting in school but not concluding there.

THE MILLENNIUM EDUCATION SUPPORT SYSTEM:

We do not use the word "home work"; rather we use the term reinforcement activity. Follow up and reinforcement of the concepts taught in the class are sent home for the child to reinforce the taught concepts independently, and to facilitate learning and understanding. Parents are requested to cooperate with us in monitoring/ supervising that the learners complete the given assignment independently. This little cooperation would certainly enhance the progress of your child.

THE MILLENNIUM PRIMARY YEARS - TMPY

Our aim is to support children to become competent learners, graduates, and professional practitioners, improving the lives of individuals and communities. The 5 years primary school program is structured for ages 6-10 years.

SCOPE & ROLE OF DIQCA (Department of International Qualification, Curriculum and Assessments)

The MIPP has been developed by experts and subject leads from DIQCA; Department of International Qualifications, Curriculum and Assessments, at The Millennium Education which has been established on the same lines as the QCA department of UK and Wales. The TMPY has been benchmarked against international curricula. Subject wise curriculums are developed in-house and are vertically and horizontally aligned with each other.

Internationally appropriate and relevant, The Millennium Primary Years have been designed to be culturally sensitive. TME is known for its in house worksheet system for years. Our worksheet system is meant to give maximum learning in minimum time.

It includes top-quality teaching and assessment resources appropriate for teaching and learning. The child is given maximum exposure, locally and internationally as the topics in each subject are globally recognised. Teaching strategies and resources support and ensure an engaged learning environment which enhances child's knowledge, skills, attitude, and values.

Suggested scheme of work helps teachers plan effective teaching. The scheme of work covers all the learning objectives in the primary curriculum framework, providing a suggested teaching order as well as sample activities. Each stage is split into a number of units, which can be used as a starting point for producing better lesson plans.

THE PRIMARY YEARS ASSESSMENTS

The Millennium Primary Years forms part of International Education for ages 6-10 years.

A continued assessment system is followed from Grades 1 till 3. Grade 4 introduces monthly assessments to warm up and prepare the child for the upper primary tier.

Grade 5 introduces proper centralised examination. The Millennium Education provision also includes first-class support for teachers through publications, online resources, training, workshops, and professional development followed by monitoring teaching standards. We try our level best to stimulate the capability of children to achieve a dynamic state of development.

The Millennium Primary Years believes in learning beyond the classroom and has introduced ways to develop holistic learning moulding their young minds, by use of a variety of teaching and learning approaches.

Our main aim is to provide an environment where each child aspires for excellence.



- **THE MILLENNIUM MIDDLE YEARS - TMMY**

Provides a natural progression for children from Primary Education and builds their knowledge and skills.

The Millennium Middle Years is the elementary school level offering continuous education in Grade 6, 7 and, 8. Middle Years is the most comprehensive and unique elementary school qualification; thus preparing Millennium learners for their international/national examinations offered by the University of London, Edexcel, or the University of Cambridge International examinations UK, and/ or FBISE/BISE Matric examination.

- **SCOPE & ROLE OF DIQCA IN THE MILLENNIUM MIDDLE YEARS**

The TMMY has been developed by experts and subject leads from DIQCA; Department of International Qualifications, Curriculum and Assessments at The Millennium Education, which has been established on the same lines as the QCA department of UK and Wales.

The TMMY has been bench marked against international curricula. Subject wise curriculums are developed in-house and are vertically and horizontally aligned. TMMY has been created to support teaching and learning in the years prior to IGCSE, O levels, and Matriculation.

TMMY is the Middle Years which is based on curriculum of English, Science, Mathematics, History, Geography, Pak Studies, Islamiyat and Urdu that are stimulating for learners.

Urdu, Islamiyat, and Pak Studies are taught with our national perspective using international teaching strategies.

The knowledge and skills that are developed can ensure a smooth transition from secondary to higher national/ international qualifications. The age level is 11-14 years for this qualification.



AWARDS, ACHIEVEMENTS & GLOBAL RECOGNITION

- Brands of the Year Award 2011 - 2012
- Civil Award of 'Tamgha-i-Imtiaz' conferred upon Chaudhry Faisal Mushtaq in the field of Education and Youth
- CRI-Roots Confucius Classroom Award
- Scholarships and Rewards earned by TME students worth Rs. 1.5 Billion (\$15 Million) at Ivy Leagues
- Best Young Entrepreneur of the Year 2011 Award
- Winner of Environmental Excellence Award for 2010 and 2011 consecutively
- Global HR Excellence Award 2011 and 2014 by Global Media Links, Pakistan
- Brands of the Year Award 2010 and 2011 by Brands Foundation, Pakistan
- Winner of 8th and 11th Environment Excellence Award
- Pakistan's 1st ISO Certified School by SGS Switzerland
- 'Young CEO Excellence Award' and Education Industry Excellence Award presented to Chaudhry Faisal Mushtaq by Global Media Links, Pakistan
- Best Young Entrepreneur of the Year 2012 Award for 2nd Consecutive Year
- All World Network PK-100 winner 2011 fastest growing 100 organizations of Pakistan
- Intel Education Award 2012 by Intel Education Pakistan
- The WWF Green School Award by WWF Pakistan
- Best Educationist of the Year Award 2014
- The Millennium Education (TME) was selected by Microsoft as a 2020 Microsoft Showcase School for its excellence in demonstrating student outcomes resulting from its commitment to educational transformation, driven effectively by teachers and school leaders of TME. The Millennium Education provides both inspiration and an opportunity for all community members to see and experience the future of digital transformation in education
- CEO Chaudhry Faisal Mushtaq has been conferred Honorary award of Doctor of Education Conferment Ceremony St Albans Cathedral, St Albans, Hertfordshire, United Kingdom 8th September 2021
- Dr. Chaudhry Faisal Mushtaq is ranked amongst 500 Most Influential Muslims of the World.
- The Millennium Education (TME) group got the prestigious and pioneering Educational Technology (Ed-Tech) Award 2022

• SAFETY AND SECURITY

- As a Millennial, your child will be in a secure, safe, and stimulating environment. To ensure the balance of security and privacy of your child, TME has taken explicit security measures:
 - 1 Retired military personnel as security guards.
 - 2 Armed guard posts and pickets.
 - 3 CCTV CAMERAS + DVR systems, and IP based monitoring system .
 - 4 Emergency alarm system and panic bell.
 - 5 Metal detectors, biometric devices, and Concertina Razor Wires.

CAFETERIA

We, at TME, maintain good quality of food and perfect hygiene in our cafeterias. Food safety is given importance in all TME campuses realising the fact that children can be susceptible to food borne illnesses. The school cafeteria provides learners with a variety of best quality food at reasonable prices, closely monitored by the school administration.

TME SPORTS FACILITIES

At TME Campuses, sports are an integral part of school activities, supported by necessary resources. There are separate grounds for cricket, hockey, and football and separate courts for volleyball and basketball that are properly maintained. For indoor games, table tennis and badminton facilities are available. Qualified, male and female physical training instructors supervise learners' physical training. All classes have regular sports periods

every week. Play grounds are an essential resource that help children adopt an active lifestyle. TME provides expansive playgrounds that sustain a healthy lifestyle beyond the school curriculum. Sporting areas are well constructed and maintained with the best of props and essentials to host a variety of group and individual sports e.g. Skating, Karate, Table Tennis, Volleyball, and Basketball. TME also boasts of State-of-the-Art Swimming Pool in some of its campus, where qualified trainers help students practice and excel in swimming.

LIBRARY

TME school libraries are a catalyst for literacy, reading, teaching, and scaffolding to support inquiry-based learning. It is our belief that libraries will always exist as places for learners to find information, resources, services, and instruction. TME has established well equipped libraries in each campus.

UNITED NATION ACTION DAY

The Millennium Education Annual Activity Calendar clearly highlights and celebrates the UN action days at our school. Special arrangements and presentations are made during morning assemblies and the school environment is transformed to support the action day through art, activity, engagement, and creativity. These provide useful means for the promotion of international and national action and stimulate interest in United Nations activities and programmes.

DIVERSE TEACHING APPROACH & METHODOLOGY

GRADES I-VIII PREPARATORY SCHOOL

For all the parents, who are working hands in hands with us to pass the legacy of hope to the children of tomorrow's world.

Grade VI, is the first rung of the high school ladder, offers a challenging programme. Children are trained to stay focused, organised, diligent, regular and above all independent learners. To be able to compete in today's world we inculcate a sense of competition and pride in hard work at the grass root level so that our learners excel in any national/international university tests.

TME with its future based curriculum, introduces the children to a wide variety of subjects. We lay emphasis on English language skills i.e. listening, speaking, writing and reading by introducing a variety of materials to our learners in the form of unseen comprehensions, picture stories, write ups on issues and worksheets other than their course books. Creative writing is introduced from grade 1 and gradually developed according to a designed programme. Reading and communication skills form the central part of our language curriculum.

Importance of Mathematics in today's fast paced world cannot be denied. Maths is of axial value to all the sciences and even social sciences. With an increasing emphasis by the universities to base their tests on GMAT and SAT scoring, maths has become a vital subject. Our competent subject specialists of maths facilitate the students in and outside the class and try to make their concepts clear. Moreover rigorous reinforcement with effective teaching gives 100% results.

Science, Social Studies and ICT are taught through hands on approach. Each student is encouraged to think and learn logically through provision of learning opportunities including problem solving research projects and role plays. In Social Studies our key emphasis is on the provision of ample opportunities to interact and study the world cultures and appreciate diversity as the shared heritage of mankind. We believe that "SHARING IS THE ESSENCE OF HUMAN RELATIONSHIP", our learners actively participate in promoting Pakistan and its culture to people of the world through UNESCO network. Recently, the school has organised a stage presentation on SAARC nations which was acclaimed by the representatives of SAARC nations and the Foreign office of Pakistan and His Excellency, the Prime Minister of Pakistan.

Values Education: Islamic values are inculcated in young minds in the morning assembly. Six Kalmas and Namaz are an integral part of our curriculum. All learners are nurtured on the principles of Islam and ideology of Pakistan, so as to produce proud future citizens, imbued with the spirit of Islam. We believe that in early years, the foundation of peace, tolerance, solidarity and selflessness is to be laid as it is the base upon which the edifice of life stands. We practice what we preach. Every year our learners distribute books, copies and bags to the underprivileged learners of sister schools.

R.A. (Reinforcement Activity): We do not use the word home work, rather we use the term R.A. As a routine, in high school, two written, one verbal and Maths is given daily as R.A. Parents are requested to help monitor that the learners complete their assignments independently. All assessments and exam papers in the preparatory school have 60% objective and 40% subjective part. Therefore thorough study of the text and related material is very important. Teachers prepare learners for exams, to the best of their abilities. The Examination Board tests the application of the knowledge and the ability of the learners to present their ideas analytically and logically. Throughout the year, unseen text is given to the learners with assigned tasks. Rote learning is discourage. We have a learner centred, highly interactive class environment in which children are active learners. The task of a teacher is to determine the hidden potential of her learners, develop it fully by exposing the learners to different tasks and roles, by providing them every opportunity to display their latent talent.

Remedial Classes: We understand that no two children are alike, and each will grow according to his / her own pace, therefore, TME is sensitive to individual differences and variable abilities. Special remedial classes are arranged after school hours, as and when required. We keep the parents fully informed about their child's progress and extend all our support to bring out the best in our children.

With your support we shall advance in our commitment towards quality education and excellence in all tiers of the school. We assure you of our wholehearted co-operation at all times. Do not hesitate to contact us in case of any query.



**MILLENNIUM
EDUCATION**

I Inspire Hope

at The Millennium Education, Pakistan
WORLD CLASS EDUCATION EXPERIENCE

CHINESE AND GERMAN LANGUAGE INITIATIVE

To help eliminate language barrier between Pakistan and China, CEO TME Dr. Faisal Mushtaq, introduced Chinese language classes across Pakistan, with the aim of allowing learners to speak and write as proficiently. Moreover giving learners an opportunity of learning German is a well-timed and pertinent decision taken by TME CEO, Dr. Faisal Mushtaq to make learners a part of global community. Those who speak these languages can not only communicate with 119 million people worldwide in their mother tongue, but it ensures the basis of their studies in Germany and China, followed by an international career.

TME SETTING NEW BENCHMARKS IN THE FIELD OF EDUCATION

TME feels excited to share the vision of a UK based qualification, The Millennium Edexcel Primary Program. It provides an international benchmark of achievement with externally marked achievement tests and certification. At the end of each TME Grade (2, 3, 4, 5), TME students are awarded an Edexcel certificate on successful completion of the Achievement Test.

MILLENNIUM ENHANCED LEARNING & TEACHING PROGRAMME - MELT

The Millennium Education has launched MELT (Millennial Enhanced Learning and Teaching) Program which caters to all the needs of 21st century learning and teaching. It encompasses the three basic areas i.e. Curriculum for the students, Technology for Classrooms and Training for Teachers. The program will enhance creativity and innovation in learners and teachers. It will help them communicate and collaborate with learners and teachers across the globe. This program explores pupils' views on the use of information and communication technology (ICT) within subject teaching and learning. They would associate the use of digital literacy tools and resources with changes in working ambience and classroom relations, as well as with raised interest and increased motivation on their part. Pupils welcome opportunities for independent working mediated by ICT in which they would engage more directly with appropriately challenging tasks. Technology for classroom-Interactive board and windows based tablets for teachers, COWS computers on wheels are part of this initiative. Keeping in view the fast paced technological revolution, TME has introduced Interactive boards in all its classrooms, nationwide. Another step taken by TME for technological advancement. All the teachers have been trained by professionals on the usage of Interactive boards. ICT curriculum is not intended to stand alone, but rather to be infused within core courses and programmes. Technology is taught within the context of applications. Activities, projects and problems that replicate real-life situations are effective resources for learning technology. Students will learn:

- that, although technology is often complex, it is simply "a way of doing things"
- about the impact of technology in their lives and workplaces
- how to determine which processes, tools and techniques to use, and when to use them
- how to use and apply a variety of information and communication technologies to problem solving, decision making, inquiry and research in the context of other subject matters.



Department of International
Qualifications, Curriculum
and Assessments

INTERNATIONAL KANGAROO MATHEMATICS CONTEST - IKMC

Each year Millennials set new records and bring pride to TME by earning gold medals in IKMC showing educational excellence and outstanding Records of Achievement. IKMC is a source of intellectual encouragement for every student and a challenge for the genius ones. We make an effort to give our children confidence in their ability to comprehend mathematics, and to understand how mathematics is applied in real life.

Our young Millennials, aging from 6 -18 years, have been setting new records in IKMC since its introduction in Pakistan. Our young scholars have clinched numerous gold, silver and bronze medals in the contest which has now become an enthusiastically awaited academic event for our learners every year. This year the final registration date will be shared as and when communicated by [Kangaroo Sans Frontieres - KSF](#).

INTERNATIONAL KANGAROO LINGUISTICS CONTEST - IKLC

The IKLC contest has an international character. It brings together the linguistic pedagogical experience from a number of countries and aims to promote a good communication culture which is crucial for thriving in today's world. Our young Millennials aging from 6 - 14 years have been setting new records in IKLC since its introduction in Pakistan. Our young Millennials have clinched numerous gold, silver and bronze medals in the contest which has now become an enthusiastically awaited academic event for our learners every year. This year the final registration date will be shared as and when communicated by [Kangaroo Sans Frontieres - KSF](#).

INTERNATIONAL BEBRAS INFORMATICS CONTEST - IBIC

TME is pleased to inform you about a wonderful professional development opportunity for the learners of TME. Kangaroo Sans Frontieres (KSF) announced "International Bebras Informatics Contest (IBIC) in Pakistan, which is a competition aimed at raising awareness of informatics and Computer fluency in a fun and rewarding way. This contest involves solving tasks in using computational thinking skills. This contest acts as a source of inspiration and this serves as a valuable lesson for developing creativity in school children. Its purpose is to train participants to be independent and perform better while facing out-of-the-book problems.

Our young scholars have clinched numerous gold, silver, and bronze medals in contest which has now become an enthusiastically awaited academic event for our learners every year. This year the final registration date will be shared as and when communicated by [Kangaroo Sans Frontieres - KSF](#).

INTERNATIONAL KANGAROO SCIENCE CONTEST - IKSC

The Kangaroo Sans Frontieres-Pakistan (KSF) – Pakistan brings together the experience of education experts from around the world. It aims to promote a culture of critical and clear thinking as well as good communication skills. KSF intends to contribute in the educational progress of Pakistani schools and colleges in various ways, which also includes organizing of world's largest mathematics contest and an annual international linguistic contest. Last year KSF-Pakistan has launched the International Bebras Informatics Contest (IBIC) in Pakistan to support the culture and education in Computer Science.

All these contests provide an international recognition to school children at a very early stage of their life. These competitions give students an opportunity to prove that their talent is second to none, even at international level.

Kangaroo Sans Frontières' (KSF) – International Science Contest (IKSC), provides an excellent incentive to school

children to make efforts to work on the development of basic science skills- acquisitive, organisational. creative ,manipulative and communicative as children are naturally curious.

International Science Contest(formally known as International Kangaroo Science Contest (IKSC) has been launched, which is specifically designed to refine the most essential and basic character of exploring and discovery. This year the final registration date will be shared as and when communicated by Kangaroo Sans Frontieres - KSF.

DAWN SPELLING BEE

TME proudly initiates the annual Dawn spelling bee contests organised in collaboration with US embassy and Dawn Group of Newspapers. This program empowers reading, listening and speaking skills of Millennials. Spelling Bee is a competition in which contestants are asked to spell a broad selection of words, usually with a varying degree of difficulty according to their age group. Each year our Millennials win and bring pride to the school's name.

R.A. DIARIES

R.A diary promotes active involvement of parents in their children's learning process. Moreover, the diary encourages learners to become more active in their personal development by including records for reading and personal goal setting. The Millennium Education recognises parents as partners giving them easy access to teachers through the diary. Parents are requested to share their apprehensions through the R.A diary.

Your query can be solved directly by approaching the Head of Department International Qualifications, Curriculum & Assessments | DIQCA.

Sittara Farid

Email: sittara.farid@tme.edu.pk

Tel: 051-2375201-05.

MILLENNIUM NEWSLETTER

It is a bimonthly newsletter publication of The Millennium Education Pakistan. This newsletter praises the high achieving Millennials and exhibits the profound activities in different campuses .It keeps you informed about the latest news, healthy activities, celebrations, campaigns and programs in throughout the 35 campuses of TME

MILLENNIUM GREEN SCHOOL PROGRAMME

The TME WWF Green School and Curriculum Programme is designed for the entire year to give learners regular insight into

the eco dynamics and the overall environmental challenges faced at global and regional level, to broaden their scope as a responsible custodian of valuable natural resources and to consequently inculcate civic responsibility in them.

WWF Pakistan is running the exclusive Green School Certification model with the objective to engage learners, teachers and learning community of TME Education system in a structured Annual Awareness Programme to foster a sense of individual responsibility and accountability amongst the future generations of Pakistan towards nature conservation.

Millennium Green Education Learners experience different kinds of green school activities throughout the year including; Alternate Energy, Natural Disaster Reduction Day, Exploitation of Environment in War and Armed Conflict, World Water Day, Earth Day , Brown Bag Lunch Day, Green Consumer Day, Save the Earth, World Wetlands Day, Nature Carnival, Say No to Plastic, Earth Hour, Earth Day, Nature Photography Workshop, Spellathon, Waste Free Lunch, Eco Adventure Activity, Nature Carnival and Green Corner in order to gain insight of the environment and its issues.

We believe when learners learn through a problem or project based approach, or a key strategy in environment-based education, they gain a better understanding of what they have learned. They take charge of learning key skills for success in our data-driven, rapidly changing world.

MILLENNIUM'S JUNIOR STAFF ENROLLED AS RED CRESCENT VOLUNTEERS

In January, 2015: Pakistan Red Crescent Society (PRCS) has organised its first aid training for the junior staff of The Millennium Education of twin cities, Rawalpindi and Islamabad, at Millennium One World Campus E-11/4, Islamabad, followed by PRCS certificate distribution ceremony amongst the volunteers and an inspirational talk by the Chairman of PRCS Dr. Saeed Elahi. The Millennium Education (TME) has signed an MOU with Pakistan Red Crescent Society (PRCS) to promote volunteerism and community work. This training was attended by 200 people where they were taught how to save lives in emergency situations.

First aid training courses in The Millennium Education schools are organised to teach simple skills which would help people to provide first aid in case of emergency.

The Millennium Education has contributed extensively towards volunteerism & community work. We at TME have strengthened this relationship by offering staff of Millennium Schools to be part of upcoming volunteer projects.





MILLENNIUM
EDUCATION



Cambridge
IGCSE

**INTERNATIONAL GENERAL
CERTIFICATE OF SECONDARY
EDUCATION - IGCSE**

First Day Pack 2025-26

ORIENTATION CLASSES

Orientation/Introductory classes for IGCSE I shall begin from the 04th of August 2025. Learners shall be allowed to attend all subject classes in order to make a careful decision regarding subject combination. These classes aim at:

- Providing opportunity to learners, both Millennials and others, to visit and get to know about Cambridge IGCSE offered at TME
- Introducing subject groups offered at TME
- Mentoring and counselling learners about subject selection
- Giving orientation about Cambridge IGCSE curriculum
- Sharing success criteria with learners
- Providing learners opportunity to interact with the teaching staff
- Briefing learners about TME internal assessments and Cambridge International Examinations

Schedule of Orientation classes shall be provided by the respective School Head or Academic Coordinator.



CAMBRIDGE IGCSE SUBJECTS

Cambridge IGCSE offers a very wide range of subjects to choose from and a variety of alternative routes for learners. Therefore, Cambridge IGCSE is highly suitable for a personalized approach.

Education is continually changing. CAIE keeps ahead by updating the entire Cambridge IGCSE suite regularly. Schools ensure implementation of the updates.

SUBJECTS OFFERED AT TME

The learners are encouraged to choose the subjects that they are interested in and want to pursue in the future. Learners, who are unsure of the career path they want to pursue, are encouraged to select subject group with an opportunity of pathway to a variety of fields. The learners are allowed to sit in different subject classes during the orientation week to be sure of the subjects they want to study in IGCSE. The following subject groups are offered at The Millennium Education.

Compulsory Subjects

- English
- Mathematics
- Pakistan Studies
- Islamiyat
- Urdu

Science Group

- Physics
- Chemistry
- Biology

Computer Sciences Group

- Physics
- Chemistry
- Computer Sciences


Social Sciences Group

- Business Studies
- Accounting
- Economics

SCHOOL REGISTRATION PROCESS

After taking a one-week introductory classes, student shall be in a better position to decide the subject combination, with their parents' consent, in order to pursue the IGCSE programme.

Following IGCSE Registration Form has to be filled in.


**MILLENNIUM
EDUCATION**

'O' Level & 'IGCSE' Registration Form

Student's Information

Student's Name:

Father's Name:

Date of Birth:

Nationality:

Permanent / Postal Address:

Mobile:

Tel (Res):

Email:

Date: / /

Student Academic Details & History	Previous School Address	Passing Month / Year	Grade / Percentage Marks Obtained	Subjects or Grade of Study	Promoted to Class / Grade

Achievement in

Roots Millennium Schools is offering the following subjects in 'O' Level & 'IGCSE'

1. Biology (0610) <input type="checkbox"/>	7. Business Studies (0450) <input type="checkbox"/>	13. Information & Communication Technology (0417) <input type="checkbox"/>	18. Commerce (7100) <input type="checkbox"/>
2. Chemistry (0620) <input type="checkbox"/>	8. Economics (0455) <input type="checkbox"/>	14. Pakistan Studies (0448) <input type="checkbox"/>	19. Travel & Tourism (0471) <input type="checkbox"/>
3. Physics (0625) <input type="checkbox"/>	9. Sociology (0495) <input type="checkbox"/>	15. English-1 st Language (0500) <input type="checkbox"/>	20. Environment Management (0680) <input type="checkbox"/>
4. Mathematics (0580) <input type="checkbox"/>	10. Computer Sciences (0478) <input type="checkbox"/>	16. Urdu Language (0539) <input type="checkbox"/>	
5. Math Additional (0606) <input type="checkbox"/>	11. Global Perspectives (0457) <input type="checkbox"/>	17. Art & Design (0400) <input type="checkbox"/>	
6. Accounting (0452) <input type="checkbox"/>	12. Islamiyat (0493) <input type="checkbox"/>		

Note:- To enter a Pakistani Institution following the 'O' Level, 'IGCSE' & 'A' Level System, a candidate must take 8 subjects in 'IGCSE' / 'O' Level including Mathematics, English, Pakistan Studies, Islamiyat & Urdu which are compulsory subjects other than that students can opt for 3 or a more subjects and for foreign Nationals minimum requirement is 5 subjects including compulsory subjects (English & Mathematics) but can opt for more than 5 subjects also.

Principal

Co-ordinator

Guidance Counselor

Head Office
Roots Millennium Schools
 No. 80, Street 1, Sector E-11/4, Islamabad,
 Tel: +92 51 2375201-5 Fax: 2375208

NOTEBOOK ESSENTIALS & MAINTENANCE GUIDELINES

The following notebook essentials must be pasted in our learners' notebooks, in the given order, so that they can refer to them regularly to understand and have command over Cambridge Examination requirements.

1. Cover Page:

Subject name and subject code.

2. First Page:

Pointer with relevant Term (First Term or Second Term).

3. Third Page:

Assessment overview: All candidates take two papers. Candidates will be eligible for grades A* to G.

All Candidates Take:

Paper 1: 1 hour 30 mins
Multiple Choice 30%

40 marks

Candidates answer 40
multiple-choice questions.

Externally assessed

And:

Paper 2: 1 hour 45 mins
structured written paper 70%

100 marks

Candidates answer five
compulsory questions

Externally assessed

4. Assessment objectives

Assessment Objectives

The assessment objectives (AOs) are:

AO1 Knowledge and understanding

The assessment objectives (AOs) are:

- Demonstrate knowledge and understanding of facts, terms, concepts, policies, procedures and techniques.
- Apply this knowledge and understanding to a variety of accounting situations and problems, and present outcomes in an appropriate form.

AO2 Analysis

- Select, calculate and interpret relevant data and information.
- Analyse financial accounting information.
- Communicate outcomes in the most appropriate form.

AO3 Evaluation

- Interpret and evaluate accounting information and draw conclusions.



5. Weighting for assessment objectives

Weighting for assessment objectives

The approximate weightings allocated to each of the assessment objectives (AOs) are summarized below.

Assessment objectives as a percentage of the qualification

Assessment objective	Weighting in IGCSE %
AO1 Knowledge and understanding	66
AO2 Analysis	24
AO3 Evaluation	10
Total	100

Assessment objective	Weighting in components %	
	Paper 1	Paper 2
AO1 Knowledge and understanding	80	60
AO2 Analysis	20	25
AO3 Evaluation	0	15
Total	100	100



6. Details of the assessment

Paper 1 – Multiple Choice

- Multiple-choice paper, 1 hour 30 minutes, 40 marks
- This is a compulsory paper consisting of 40 multiple-choice questions.
- Questions are based on all the subject content.
- Candidates answer all questions. There will be questions that require candidates to perform calculations.
- Calculators may be used in the examination.
- The paper assesses the following assessment objectives:
- AO1 Knowledge and understanding
- AO2 Analysis

Paper 2 – Structured Written Paper

- Written paper, 1 hour 45 minutes, 100 marks
- This is a compulsory structured paper consisting of five questions worth 20 marks each.
- Questions are based on all the subject content.
- Candidates answer all questions.
- All questions are based on stimulus material followed by a variety of tasks. Candidates may be required to perform calculations, complete a cash book, complete an incomplete statement of accounts, or prepare accounts based on information given in the question, or prepare suspense accounts and journal entries.
- By completing authentic tasks candidates are given the opportunity to show their knowledge and understanding of the concepts, purposes and procedures of accounting. Candidates are expected to analyse financial data and evaluate outcomes.
- Candidates should use the marks for each question as a guide to the amount of detail and length of response expected for a question, and to help them manage their time effectively.
- Calculators may be used in the examination.
- The paper assesses the following assessment objectives:
 - AO1 Knowledge and understanding
 - AO2 Analysis
 - AO3 Evaluation

7. Command words:

Command words and their meanings help candidates know what is expected from them in the exams. The table below includes command words used in the assessment for this syllabus. The use of the command word will relate to the subject context.

Command word	What it means
Advise	write down a suggested course of action in a given situation
Analyse	examine in detail to show meaning, identify elements and the relationship between them
Calculate	work out from given facts, figures or information
Compare	identify/comment on similarities and/or differences
Define	give precise meaning
Demonstrate	show how or give an example
Describe	state the points of a topic / give characteristics and main features
Discuss	write about issue(s) or topic(s) in depth in a structured way
Evaluate	judge or calculate the quality, importance, amount, or value of something
Explain	set out purposes or reasons / make the relationships between things clear / say why and/or how and support with relevant evidence
Give	produce an answer from a given source or recall/memory
Identify	name/select/recognise
Justify	support a case with evidence/argument
Prepare	present information in a suitable format
State	express in clear terms
Suggest	apply knowledge and understanding to situations where there are a range of valid responses in order to make proposals / put forward considerations

8. Student Assessment record form:

TEST INDEX						
S. #	Date	Topic	Max. Marks	Obtained Marks	T.S.	P.S.
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

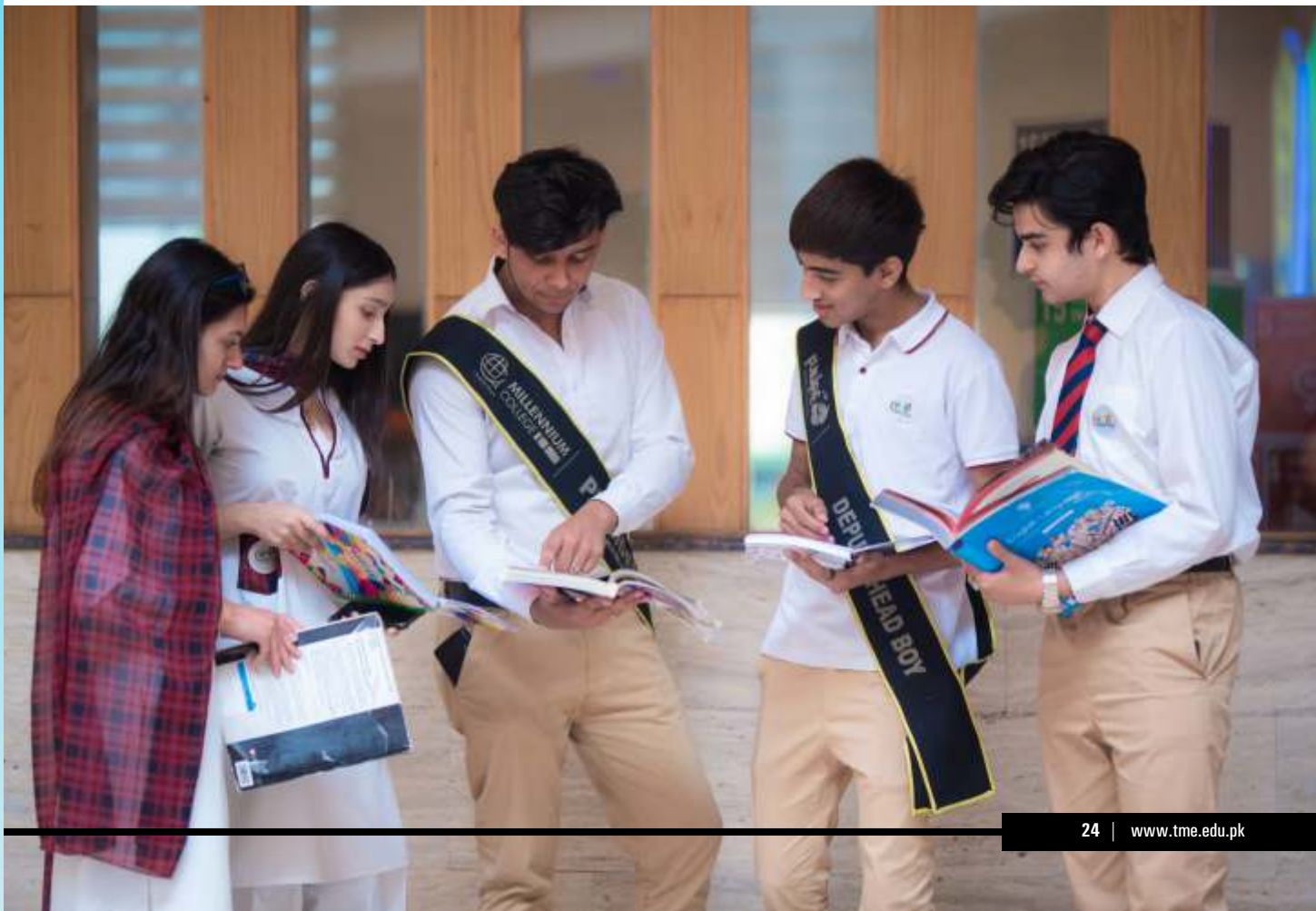


5.1 GUIDELINES FOR NOTEBOOK MAINTENANCE

- Notebook should be neatly covered.
- Name, class, and subject should be neatly and legibly written on top of the notebook.
- Index should be properly and neatly written in the given format (Sr. No./Date/Lesson or Topic/Remarks /Teachers sign) and should be regularly maintained.
- All the notebook essentials must be pasted in the notebook according to the given order.

Standard format for starting a new lesson should be ensured:

- Date and Day should be mentioned on the left-hand side.
- Lesson/Topic to be written on the first line.
- All the class assignments and notes should have proper headings and sub-headings.
- Notebooks must be checked by the teacher regularly.
- Corrections must be done as per teachers' feedback and comments.



GUIDELINES FOR CLASS & HOME ASSIGNMENTS

6.1 Class Assignments

Our learners must be prepared to:

- Be attentive and listen actively during the lesson.
- Have their stationery and notebooks ready.
- Select and stick to a method of note taking that works best for them.
- Rely on their own notes and ask questions to clear any ambiguities.
- Focus on the most important aspects of the material to avoid confusion.
- Take hand-written notes to focus on specific concepts.
- Use different methods to record information.
- Figure out which note taking system works for a specific subject or helps recall the information later.
- Label ideas and use key words.
- Specify relations between different points through indentations or arrows.
- Use graphical organizers for recording information to emphasize critical thinking and efficient understanding.
- Highlight important items with asterisks or draw circles or boxes around critical info.
- Use highlighters (of at least three colors) to highlight and separate information on the basis of importance or hierarchy.
- Use stick-ons /post-its to write extra but relevant information on and paste them in their notebooks and/or textbooks.
- Use indentation, underscoring and starring for indicating relative importance of items.
- Show uncertainty with a circled question mark.
- Leave plenty of white space for later additions. Skip lines. Leave space between main ideas.
- Omit descriptions and full explanations and keep notes short and to the point. Condense the material to be able to grasp it rapidly.
- Review notes periodically to get a complete picture of the ideas that were covered as this is the effective way to achieve lasting memory.

6.2 Home Assignments

Our learners must be prepared to:

- Always do their homework on time.
- Understand assignments clearly before leaving class, ask the teacher to clarify any ambiguity.
- Bring home materials to complete homework.
- Spend necessary time on homework each day.
- Submit their homework on time, neatly done.
- Make a list of difficulties faced and discuss with teacher.
- Find out what they have missed the day they return from an unplanned leave.
- Plan time properly for long-term assignments.
- Seek help from teachers, peers and parents if needed.

Note:

The duration of homework for IGCSE I & II, is 90 minutes per day and for IGCSE-III it is 2 hours per day.

**“WISHING OUR LEARNERS THE BEST
OF LUCK FOR A SUCCESSFUL
ACADEMIC YEAR!”**



40
YEARS OF
EDUCATION
LEGACY

TRANSFORMING SCHOOLS INTO LEARNING COMMUNITIES

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INSTRUCTIONS

- Class teacher should issue this booklet on first day of the new academic session.
- Class teacher should ensure to get back acknowledgment slip and keep it in his/her learner's record file.
- This first day pack is eligible for Session 2025 - 26.



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